How to Add Slide Transitions in PowerPoint

1. Click on one slide, then "Ctrl+A" (PC) or "Command+A" (Mac) to select all your slides. You will know they are selected because a highlighted box will appear around the borders of the slides. Once all are selected, go to the tool bar, and click the "Transitions" tab.

2. Next, choose which transition you would like to use. You can expand the options by clicking the down arrow at the end of the bar. There are many to choose from. Simply click on the transition you want.
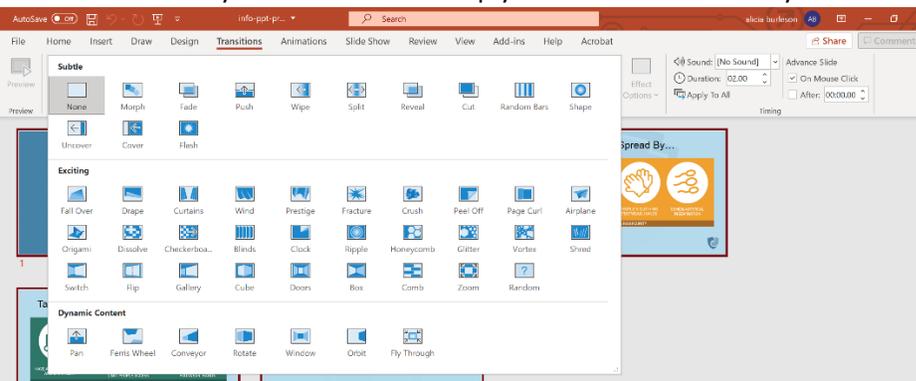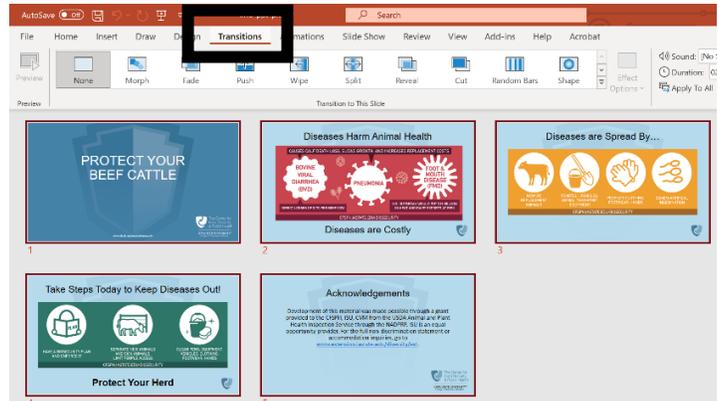
3. Next, choose how long you would like each slide to be displayed. If you'd like it to transition automatically after a certain time, unclick "On Mouse Click" and click on, "After:", then set the time you'd like. You can also set different times for each slide by just clicking on the slide you want different, and then editing the time in the same "After:" section.
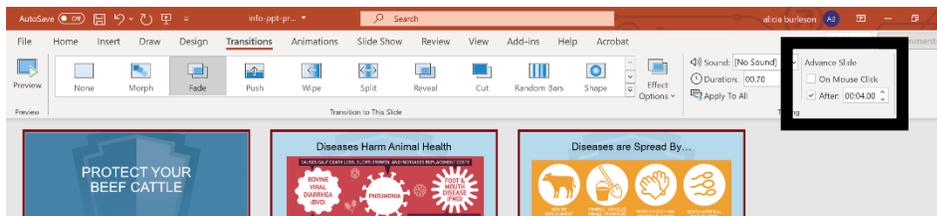
4. Last step is to click on the "Slide Show" tab in the tool bar. Then, click on the "Set Up Slide Show" box. Within the pop-up, under "Show Options", check the box for "Loop continuously until 'Esc'". This will make the slides run by themselves and continue presenting.
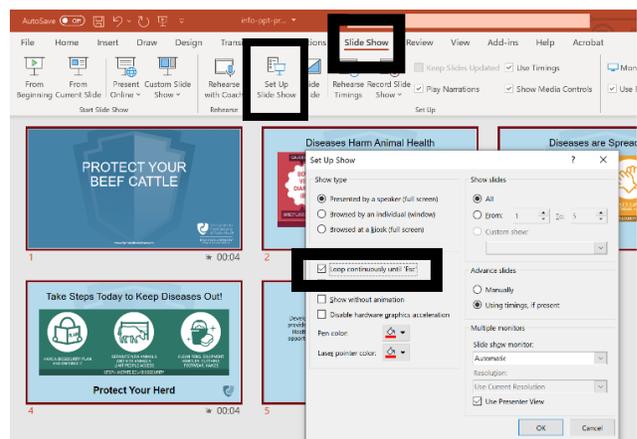
This guide was put together for biosecurity trainers and downloaded from:
https://www.cfsph.iastate.edu/biosecurity-resource/train-the-trainer/