

INSTRUCTIONS FOR ASM PRESS BOOK AUTHORS

Virulence Mechanisms of Bacterial Pathogens, 4th Edition, Editors, Kim A. Brogden, F. Chris Minion, Thaddeus B. Stanton, Qijing Zhang, Lisa Nolan, and Michael J. Wannemuehler

Follow the standard ASM style, as detailed in the first issue of the current year of any ASM journal for general style questions, such as designations and abbreviations. Specific information can be found at <http://www.journals.asm.org/misc/ifora.shtml>. Here are some general rules pertaining specifically to the format, style and due date for the *Virulence Mechanisms of Bacterial Pathogens monograph*.

1. Deadline

Please submit your chapter manuscript by **1 September 2006** to
Kim A. Brogden, Ph.D.
Department of Periodontics and
Dows Institute for Dental Research
N401, College of Dentistry
The University of Iowa
Iowa City, IA 52242
Tel: (319) 335-8077
Fax: (319) 335-8895
kim-brogden@uiowa.edu

2. Original Publication

Manuscripts submitted for publication in an ASM book should be original material not previously published in its entirety or in any substantial part. References to or summaries of previously published material should acknowledge the original source. Information published in an ASM book constitutes original publication and precludes the subsequent publication of the same information as an original publication in any ASM journal.

3. Submission and number of copies

When feasible, ASM Press will set type from an author's CD. To smooth the process, please observe the following:

- Submit an original hard copy of the manuscript plus 2 copies.
- Include 2 sets of original figures.
- Include a CD containing the original manuscript.
- Submit your manuscript saved in the file format of the word processing package which you have used to write it. Please be sure to indicate the version or release number of the software that you have used. Include all the text files that are in the hard copy of your manuscript on the disk. Authors should always keep a copy of what is sent to the editor.
- Do not embed footnotes or endnotes in the text files. If you use an endnote software package, remove all automatic reference number programming before saving the final copy. Do not use desktop page layout applications; provide text files only. Label all disks clearly. Include the chapter number, title, author information, platform (Macintosh, Windows, etc.), software package, and version number.
- Do not embed notes to ASM or the typesetter, e.g., "place table 2 here."

- Do not embed tables or figures in the same file as the manuscript text.
- Do not misuse els (l) for ones (1) or ohs (O) for zeros (0).

5. Manuscript formatting

- Double-space the text, references, figure legends, tables, and table footnotes.
- Use hard returns only at the ends of paragraphs; allow running text to wrap naturally.
- Use 1-inch margins.
- Do not use auto-hyphenation or right justification.
- Type on one side of the page only.

3. Format and style

- Avoid the standard journal article format of Abstract, Introduction, Materials and Methods, Results, and Discussion, since the purpose of the book is not merely to report primary research but to explain, summarize, synthesize, or, perhaps, make projections.
- The following are suggested subheadings for chapters, with degrees of emphasis for each section.

INTRODUCTION: A brief overview of the scope and importance of the model/infection with some historical information included here as appropriate.

MODEL/INFECTION: Discuss the model/infection

IMMUNOPATHOGENESIS AND/OR MODULATION OF AUTOIMMUNE DISEASE: This comprehensive section should review the mechanisms of disease for the system you are discussing. Emphasize the aspects of pathogenesis, e.g., all of your animal model work, as well as data regarding the role of the immune response in causing or preventing disease/damage, etc.

SUMMARY AND CONCLUSION: Put your system in the context of autoimmunity and other models.

Please plan on a total manuscript length of **20 to 25** typewritten, double-spaced pages plus references, tables and figures. Please let us know, as soon as possible, the number and kind of figures (whether line art or photos) you intend to include in your chapter. ASM Press has budgeted for limited number of color illustrations; please discuss this issue with your editors. Please limit the number of references to those that are absolutely necessary.

3. Title page information

An example of the title page is found on page 6 herein. Please include the following information:

- Mailing addresses, zip codes, telephone and fax numbers, and email addresses of all authors
- Identify which author is the corresponding author (e.g., the author who will receive page proofs and serve as a contact with ASM Press)

6. Figures

- Supply graphics as high-resolution image files on the CD. The minimum acceptable resolution is 300 dots per inch (dpi) for photos and 1,200 dpi for line art.
- Include **2** sets of original, camera-ready hard copies of the figures with the submitted manuscript.
- Continuous-tone figures should be high-quality photographs.
- Line figures should be original art or high-quality laser prints. Photocopies are not acceptable. Please avoid grayscale effects in line figures, and use black and white. Any gradations can be shown by old-fashioned cross-hatching, stippling, and so forth. Grayscale effects in black-and-white line illustrations test the limits of Canvas or Photoshop. These require ASM Press to reproduce them not as line figures but as halftones, and the unfortunate consequences are that any labeling comes out fuzzy and that similar shades of gray may be hard to distinguish.
- Do not include color figures that have not been previously approved by the editor. Color figures must be thoroughly discussed with your editor at the beginning of the project.

7. References

- Journal references must follow the ASM format.
- Include all authors' names (no et al.'s), year, article title, journal name, volume, and inclusive page numbers.
- An example of a journal citation follows:

63. Nolling, J., T. D. Pihl, A. Vriesema, and J. N. Reeve. 1995. Organization and growth phase-dependent transcription of methane genes in two regions of *the Methanobacterium thermoautotrophicum* genome. *J. Bacteriol.* **177**:2460-2468.

- Book references must also follow the ASM format.
- Include all authors (no et al.'s), year, chapter title, page numbers, names of all editors, title of the book, the publisher, and the publisher's location.
- An example of a book citation follows:

112. Walsh, T. J., T. G. Mitchell, and D. H. Larone. 1995. Histoplasma, Blastomyces, Coccidioides, and other dimorphic fungi causing systemic mycoses, p. 749-764. In P. R. Murray, E. J. Baron, M. A. Pfaller, F. C. Tenover, and R. H. Tenover (ed.), *Manual of Clinical Microbiology*, 6th ed. American Society for Microbiology, Washington, D.C.

- Cite abstracts, manuscripts submitted for publication, unpublished data (including manuscripts in preparation), personal communications, letters to the editor, editorials, technical bulletins, company publications, patent applications and patents pending, and Web sites *in the text*.
- List in-press references, theses and dissertations, published conference proceedings, and patents that have been granted *in the References section*.

NOTE: References must be ordered alphabetically by the last name of the first author, not in the order that they are called out in the text, and numbered sequentially, as in the examples above. Cite references in the text by number in parentheses.

8. Permissions

- If you use a table or figure that was previously published, in whole or in part, written permission for this use must be obtained from the copyright holder (usually the publisher of the journal or book in which the material originally appeared) and the original author
- Please include permission letters with your submitted manuscript.
- Credit lines should be used. It is the author's responsibility to give proper credit in the text. The following is an example of a credit line: "Reprinted from the Journal of Biological Chemistry (10) with permission of the publisher."
- Permission request form: A blank form for you to use when obtaining permissions is included in this packet.

Request for Permission to Republish

The American Society for Microbiology, a nonprofit association dedicated to the advancement of the biological sciences, is producing a book entitled *Virulence Mechanisms of Bacterial Pathogens*, 4th edition. The authors identified below hereby request permission to reproduce for publication the material described below in this and future editions of the work, all formats, and all languages. Your permission to use this material will be greatly appreciated and properly acknowledged.

Please sign in the space given below. Thank you.

Author(s) of original material:

Chapter/article title:

Book/journal title:

Volume and page numbers:

Year published:

Material for which permission is requested:

Author(s) requesting permission:

Author's contact information:

I/we grant permission to use the material requested above.

(name)

(date)

SAMPLE TITLE PAGE

Chapter 7

Structure, Function, and Assembly of Adhesive P Pili

Chris H. Johnson, Marie Donaldson, and Steve Green

Chris H. Johnson*
Department of Molecular Microbiology
Washington University Medical School
St. Louis, MO 63110
Phone: 303-995-0827
Fax: 303-837-9739
Email: cjohnson@wums.edu

Marie Donaldson and Steve Green
Department of Molecular Biophysics and Biochemistry
Yale University
New Haven, CT 06520
Phone: 203-431-0987 (M. Donaldson), 203-431-0988 (S. Green)
Fax: 203-438-9981
Email: mdonaldson@yale.edu, sgreen@yale.edu

Indicate corresponding author

*Corresponding author. Send proofs to:

C. Johnson
Department of Molecular Microbiology
Washington University Medical School
Box 8230
660 South Euclid Avenue
St. Louis, MO 63110